

LAND PROFESSIONALS

Land professionals work to obtain mineral right acquisitions, oil and gas leases or contracts. They work with landowners on surface issues such as access, construction, etc. Entry into this occupation typically begins at the junior or associate level, with upward mobility into supervisory and management levels available.

Typical Educational Requirements: Minimum undergraduate degree; many occupations require professional designation.

Occupations

Attorney: Provides legal services to the organization on a variety of topics (contract law, mineral law, environmental law, acquisitions and dispositions, employment, etc.). Law degree required.

Divisional Order Analyst: Analyzes lease ownership and prepares division orders dictating how royalty payments are to be disbursed based on ownership, Requests disbursements based on production reports, well expenses and contracts. May work directly with royalty owners to resolve issues. Bachelor's degree required.

Division Order Coordinator: Assists Division Order Analyst with set-up and maintenance of well divisions of interests and well information. Handles owner relations issues. High school/GED required and Bachelor's degree preferred.

Land Coordinator: Assists land negotiators with negotiations and administrative tasks, such as title work, correspondence with landowners, agencies, etc. Associate's degree required and Bachelor's degree preferred.

Land Negotiator: Negotiates with private property owners, governmental authorities, and/or other companies to obtain oil and gas leases or contracts. Works with landowners on surface issues such as access, construction, etc. Clears titles for drilling. Bachelor's degree required.

Landowner Relations Coordinator: Works with local landowners, community or citizen's groups, etc., on issues relating to drilling and production operations. Bachelor's degree required.

Lease Analyst: Sets up new leases upon direction from Land Negotiators. Establishes lease payment schedules and ensures that the rental payments are made in a timely manner. Maintains records of well locations, contracts, lease expiration dates and operation conditions. Bachelor's degree required.

Lease Records Coordinator: Assists Lease Analysts with set-up and maintenance of lease records. High school diploma/GED required; Associate's degree preferred.

